



The Bhagirathi Co-op. Milk Producers' Union Ltd.

Feeder Dairy: P.O-Berhampore: Dist.-Murshidabad

Provisional GST ID No. 19AAABT0159K1Z9

E-mail: bhagirathi6@rediffmail.com

BU/PUR/ Quotation/1376

July 04, 2019

NOTICE INVITING QUOTATION

Quotations are invited from accredited firms/agency/individuals Suppliers/ Manufactures for entering into an Annual Rate Contracts for the following service detailed below. Therefore, you are requested to quote your lowest rate as per the following General Terms & Conditions. The contract would remain valid for a period of one year from the date of acceptance of the Contract which may be further extended as per discretion of the management.

Sl. No	Description of goods/job/service	Quantity Per Month (May vary)	Unit Cost (Rs)	Total Amount (Rs) (tentative, depends upon quantity)
1.	Toner Refilling of Printers		To be Quoted by the bidder.	To be Quoted by the bidder.
2.	Printer Cartridge repairing along with drum change, blade change, etc.		To be Quoted by the bidder.	To be Quoted by the bidder.

General Terms and Conditions:

1. The bidders are required to go through the Terms & Condition carefully, understand the requirement and then quote the most competitive rate in sealed envelope addressed to the Managing Director, The Bhagirathi Cooperative Milk Producers' Union Limited, Feeder Dairy, Panchanantala, Berhampore, Murshidabad, 742165, WB.
2. The last date and time of submission of quotation documents is **12.07.2019**, 15.00 hours in the office of The Bhagirathi Cooperative Milk Producers' Union Limited.
3. Quotation shall only be accepted in sealed envelope subscribing the Enquiry No. No quotation shall be accepted through mail. Incomplete quotations are liable to be rejected.
4. Bidders should have valid GST Registration Certificate which must be supplied at the time of acceptance of Work Order.
5. The rate quoted in the bid is fixed for the Tenure of Contract and there shall be no variation in rate whatsoever and no claims regarding escalation of rates will be entertained during the contract period.
6. Price quoted by the bidder should be inclusive of all taxes, levies and transportation charges & FOR dairy.

7. Time being the essence of contract, call must be attended within 24 hours.
8. Penal Clause: For delay in attending the call liquidated damage of 2% of the total cost of the bill per day shall be charged subjected to a maximum of 10% of the total cost of the bill and the amount shall be deducted as penal charges and no claim for exemption from the penalty shall be entertained.
9. Force Majeure: For delay in supply of goods for which neither the supplier or the Milk Union is responsible like strikes, lockouts, war, catastrophe shall be termed as “Force Majeure” and penalty clause will not be applicable.
10. Payment will be made in NEFT/RTGS after 15 to 20 days after delivery of goods and receipt at the Store Section of the Milk Union in good condition followed by submission of bills. The bank details of the party are to be mentioned in the bills clearly.
11. The Requisitioning Authority will certify the quality of goods received and service rendered.
12. In case of any dispute between the Milk Union and the bidder the decision of the Milk Union shall be final binding.
13. The Milk Union reserves the right to cancel the Contract if the Supplier fails to meet the requirements of the Milk Union.

The Managing Director reserves the right to reject or cancel any bid or to cancel the entire process without assigning any reason thereof.

Sd/-
Managing Director
The Bhagirathi Co-operative
Milk Producers' Union Limited

Copy to:

1. Office Copy
2. Office Notice Board
3. Website Copy